

Congregation of the Sisters of St. Joseph in Canada

Finding Aid - Assembly series (F01-S139)

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Language of description: English

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Assembly series

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Summary information

Repository:	Congregation of the Sisters of St. Joseph in Canada
Title:	Assembly series
Reference code:	F01-S139
Date:	1990- 2009 (creation)
Physical description:	4 cm of textual records 4 photos : col. 10 x 15 cm
Language:	English
Dates of creation, revision and deletion:	July 2, 2020

Administrative history / Biographical sketch

Note

Chapter meetings happened every four years and were the most official gatherings of the Sisters. A Chapter is the formal, decision making body of the congregation at which the leadership council is elected, and decisions are taken by the membership as a whole. Assemblies happened in the middle period between Chapters, in other words every two years. Assemblies were meant as a time to get together, to discuss decisions made at Chapters, to make or evaluate new potential decisions, and to prepare for major works to do at the next Chapter. This was also the time for celebration and prayer. Assembly meetings lasted for two days.

Assembly meetings were a necessary part of the congregation's government structure. For every Assembly, a summary was written about what had been discussed, or questioned, or proposed during the meeting. The documentation was often accompanied by photos of participants.

Scope and content

This series documents the Assembly meetings and contains registration forms, related correspondence, prayers, leadership team reports, reflections on the assembly days, excerpts of publications, questionnaires, brochures about celebrations, lists of groups and participants, schedules, and brochures containing reports on the topics discussed.

Notes

Title notes

- **Source of title proper:** Title is derived from the contents of the series.

Immediate source of acquisition

The records were transferred to the archives by the administration.

Arrangement

Order was imposed by the archivist.

Location of originals

The records are stored off-site in London, Ontario.

Restrictions on access

The Archives reserves the right to restrict access to the collection depending on the condition of the archival material, the amount of material requested, and the purpose of the research. The use of certain materials may also be restricted for reasons of privacy or sensitivity, or under a donor agreement. Access restrictions will be applied equally to all researchers and reviewed periodically. No researcher will be given access to any materials that contain a personal information bank such as donor agreements or personnel records, or to other proprietary information such as appraisals, insurance valuations, or condition reports.

Conditions governing use

Permission to study archival records does not extend to publication or display rights. The researcher must request this permission in writing from the Archives.

Finding aids

There is a series and file list.

Accruals

No further accruals are expected.

Note [Sources]

Sr. Loretta Manzara, pers. comm., July 2, 2019.

Other notes

- **Publication status:** published
- **Level of detail:** Partial
- **Status description:** Revised

Access points

- Congregation of the Sisters of St. Joseph in Canada -- London
 - Multiple media (documentary form)
 - Photographs (documentary form)
 - Religion and religious people (subject)
 - London (place)
-

Collection holdings

Subseries: F01-S139--01 - Events

Title: Events

Reference code: F01-S139--01

Date: 1993-2009 (date of creation)

Scope and content: This subseries provides reflections and topics proposed, working documents and possible materials to be included into discussions at Assemblies. There are four photos of people during the Assembly of 1993. The Assembly days of 2001 include opening reflections, reading excerpts and mission statements; and community reports. The Assembly days of 2001 include papers on prophets in religious life; and prayers. The Assembly days of 2009 include some related correspondence; lists of participants; and individual and communal reflections on how to live faithfully.

Physical description: 2 cm of textual records

4 photos : col. 10 x 15 cm

Publication status:

published

Access points:

- Multiple media (documentary form)
-

File: F01-S139--01--01 - Assembly days, 1993

Title: Assembly days, 1993

Reference code: F01-S139--01--01

Publication status:

published

File: F01-S139--01--02 - Assembly days, August 2-5, 2001

Title: Assembly days, August 2-5, 2001

Reference code: F01-S139--01--02

Publication status:

published

File: F01-S139--01--03 - Assembly days, August 1-4, 2002

Title: Assembly days, August 1-4, 2002

Reference code: F01-S139--01--03

Publication status:

published

File: F01-S139--01--04 - Assembly days, 2009

Title: Assembly days, 2009

Reference code: F01-S139--01--04

Publication status:

published

Subseries: F01-S139--02 - Reports

Title: Reports

Reference code: F01-S139--02

Date: 1990-2005 (date of creation)

Scope and content: This subseries includes leadership reports for the corresponding Assembly days. It includes brochures with the final plans and summaries of the discussions. The years and the corresponding topics discussed are as follows: the notion of power over others (1990); results of the committee work on examining the present and future needs of Mount St. Joseph; reports on the Chapter 1999 and what they learned in the previous years; as well plans for the next years (2001); and discussions on decision-making and collaborating with others (2005).

Physical description: 2 cm of textual records

Publication status:

published

Access points:

- Textual record (documentary form)
-

File: F01-S139--02--01 - Leadership report, 1990

Title: Leadership report, 1990

Reference code: F01-S139--02--01

Publication status:

published

File: F01-S139--02--02 - Committee reports, 2001 [2013-42]

Title: Committee reports, 2001 [2013-42]

Reference code: F01-S139--02--02

Publication status:

published

File: F01-S139--02--03 - Leadership team report, 2001 [2013-42]

Title: Leadership team report, 2001 [2013-42]

Reference code: F01-S139--02--03

Publication status:

published

File: F01-S139--02--04 - Mid-term leadership report, 2005 [2013-42]

Title: Mid-term leadership report, 2005 [2013-42]

Reference code: F01-S139--02--04

Publication status:

published
