

# Congregation of the Sisters of St. Joseph in Canada

## Finding Aid - Associates Program sous-fonds (F01-SF17)

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# Associates Program sous-fonds

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## Summary information

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<b>Repository:</b>	Congregation of the Sisters of St. Joseph in Canada
<b>Title:</b>	Associates Program sous-fonds
<b>Reference code:</b>	F01-SF17
<b>Date:</b>	1981-2019 (creation)
<b>Physical description:</b>	101 cm of textual documents 5 photographs: col; 16 x 11 cm
<b>Language:</b>	English
<b>Language:</b>	Spanish
<b>Dates of creation, revision and deletion:</b>	September 19, 2022

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## Administrative history / Biographical sketch

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### Note

An Associate is a layperson who has made a commitment to the charism of a religious community. Both Associates and Sisters are called to the same mission and charism, yet they are distinctly different. Where Sisters take perpetual vows to live out the charism in religious community, Associates hold individual vocations to live out the charism, but do not take vows.

On July 9th, 1987, the Sisters of St. Joseph in London approved the movement towards having an Associates Program complete with a candidate process and formal training process. The program began on April 4th, 1989, in London, Ontario. The Associates Program was originally founded by Sister Doreen Kraemer and later administered by Sister Janet Zadorsky. After Sister Janet Zadorsky ended her involvement with administering the Associates Program, as of April 2017, two associates were given stipends by the Associates to serve as mentors for two years, during a bridging stage. They prepared a document, "Midwives to Our Future," and after this, the Associate program evolved away from the Sisters being directly involved. The program is now autonomous but still connected through a Congregational liaison, but the Associates make their own decisions.

The Associates Program currently (as of 2022) has an Associate Leadership Circle with a representative from each of the areas: London, Sarnia, Windsor-Chatham, Simcoe-Woodstock, and Zaña, Peru. There are Animators for each region who assist with spiritual development. There is a Core Team who look after business matters, including event planning. Together, these form the Joint Animating and Core Team. Every leader has a term of two to three years. There is also a congregational liaison who provides a communication channel between the Associates and the Congregational Leadership Circle. Members are recruited by means of a "seekers" process and are provided with instruction and allowed to discern their commitment over a two-year period, at the end of which there is a "charism connection" ceremony, and they are given a pin and sign an agreement. There are two annual events held: a retreat, and the Annual

General Gathering. As well, there is a representative who attends Federation meetings of Associates from Hamilton, London, Peterborough, Pembroke, Toronto, and Sault Ste. Marie.

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## Scope and content

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This sous-fonds contains directories, newspaper clippings, financial records, correspondence, presentation talking points, photographs, photo albums, promotional materials, a survey, handbooks, crafts, history timelines, meeting minutes, and reports. These records relate to the administration and operation of the Associates Program.

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## Notes

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### Title notes

- **Source of title proper:** Title is based on the contents of the sous-fonds.

### Immediate source of acquisition

The records in this sous-fonds were transferred from the Associates office to the Congregation of the Sisters of St. Joseph in Canada archives in the summer of 2019.

### Arrangement

Original order was maintained.

### Location of originals

The records are located in offsite storage in London, Ontario.

### Restrictions on access

The Archives reserves the right to restrict access to the collection depending on the condition of the archival material, the amount of material requested, and the purpose of the research. The use of certain materials may also be restricted for reasons of privacy or sensitivity, or under a donor agreement. Access restrictions will be applied equally to all researchers and reviewed periodically. No researcher will be given access to any materials that contain a personal information bank such as donor agreements or personnel records, or to other proprietary information such as appraisals, insurance valuations, or condition reports.

### Conditions governing use

Permission to study archival records does not extend to publication or display rights. The researcher must request this permission in writing from the Archives.

### Finding aids

Series and file list available.

## Accruals

Further accruals are expected.

## Note [Sources]

Dan Stockman, 'Growing Number of Associates Partner with Religious Communities to Quench Spiritual Thirst,' <https://www.globalsistersreport.org/news/trends/growing-number-associates-partner-religious-communities-quench-spiritual-thirst-41071>, accessed 2020/11/3.

OLVM Sisters, 'Carol Zinn - Associates,' [https://www.youtube.com/watch?v=j\\_Jb9kWxVBE](https://www.youtube.com/watch?v=j_Jb9kWxVBE), accessed 2021/3/20.

Judy Wirch, Sandy Bell Cameron, Marg Maheu, pers. comm., 2022.

## Other notes

- **Publication status:** published
  - **Level of detail:** Partial
  - **Status description:** Revised
- 

## Access points

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- Congregation of the Sisters of St. Joseph in Canada (London, Ont.)
  - Multiple media (documentary form)
  - Albums (documentary form)
  - Clippings (documentary form)
  - Correspondence (documentary form)
  - Photographs (documentary form)
  - Minutes (documentary form)
  - Congregation of the Sisters of St. Joseph in Canada (London, Ont.) (subject)
  - Southwest Middlesex, Municipality of (place)
  - London (place)
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## Collection holdings

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### Series: F01-SF17--S001 - Directories and Lists

Title: Directories and Lists

Reference code: F01-SF17--S001

Date: 1989-2014 (date of creation)

Scope and content: This series contains various directories and Associate lists. The directories are small booklets arranged in chronological order which contain the name, address, and phone numbers of all Associates from the years 1992-2007. These booklets are internally organized by geographical group within southwestern Ontario. There are alphabetical lists of Associates indicating the year they became

Associates, and which city they are Associated with. Notably, there are three albums which are larger booklets that contain photographs of members, divided by city. There are agreements from 1995-2012 between the Associates and their directors but these are for Associates who have subsequently withdrawn from the program. There is also correspondence indicating the withdrawal of two Associates from Yellowknife, NWT.

Physical description: 6 cm of textual records

Restrictions on access: This series is restricted to public access.

Publication status:

published

Access points:

- Textual record (documentary form)
- 

### **File: F01-SF17--S001--01 - Directories**

Title: Directories

Reference code: F01-SF17--S001--01

Date: 1992-2007 (date of creation)

Publication status:

published

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### **File: F01-SF17--S001--02 - Associates List [2016-56]**

Title: Associates List [2016-56]

Reference code: F01-SF17--S001--02

Publication status:

published

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### **File: F01-SF17--S001--03 - CSJ Associate Photo Album**

Title: CSJ Associate Photo Album

Reference code: F01-SF17--S001--03

Date: 2018 (date of creation)

Publication status:

published

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**File: F01-SF17--S001--04 - Charism Connection Ceremony withdrawals**

Title: Charism Connection Ceremony withdrawals

Reference code: F01-SF17--S001--04

Date: 1995-2012 (date of creation)

Publication status:

published

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**File: F01-SF17--S001--05 - Connected Associates**

Title: Connected Associates

Reference code: F01-SF17--S001--05

Date: 1991-2011 (date of creation)

Publication status:

published

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**File: F01-SF17--S001--06 - Associate Directories**

Title: Associate Directories

Reference code: F01-SF17--S001--06

Date: 1989-2010 (date of creation)

Publication status:

published

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**File: F01-SF17--S001--07 - CSJ Associates 20th Anniversary Photo Album**

Title: CSJ Associates 20th Anniversary Photo Album

Reference code: F01-SF17--S001--07

Date: 2009 (date of creation)

Publication status:

published

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**File: F01-SF17--S001--08 - CSJ Associates 25th Anniversary Photo Album**

Title: CSJ Associates 25th Anniversary Photo Album

Reference code: F01-SF17--S001--08

Date: 2014 (date of creation)

Publication status:

published

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## **Series: F01-SF17--S002 - Newsletters**

Title: Newsletters

Reference code: F01-SF17--S002

Date: 1991-2016 (date of creation)

Scope and content: This series contains volumes 1-50 of the newsletter “Bridging” spanning from 1991-2016 and produced by the Congregation’s Associate Core Team (ACT) members. Two volumes were published each year, usually in the winter and summer, but sometimes in the fall and spring. This newsletter was intended to inform people about the Associate relationship in the Congregation and to keep the Associates up to date with news about events. Each newsletter has its own theme, such as, service, relationship with the Divine, and longing for belonging. Common sections throughout the newsletters are poems, “mark your calendar” sections, suggestions for readings, news about events, fundraisers, and retreats, introduction of new members, and updates from various Associate communities. These communities include Maidstone, St. Thomas, Windsor, Chatham, Kingsville, Woodstock, Simcoe, London, Grand Bend, and Sarnia. Also included is a coloured drawing of a bridge that is crossing a small creek with trees and other flora surrounding it that was made for the newsletter.

Physical description: 8.5 cm of textual records  
1 drawing ; 13 x 18 cm : colour pencil

Publication status:

published

Access points:

- Multiple media (documentary form)
- 

## **File: F01-SF17--S002--01 - “Bridging” Newsletters [1 of 3]**

Title: “Bridging” Newsletters [1 of 3]

Reference code: F01-SF17--S002--01

Date: 1991-2012 (date of creation)

Publication status:

published

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**File: F01-SF17--S002--01 - “Bridging” Newsletters [2 of 3] [2014-108]**

Title: “Bridging” Newsletters [2 of 3] [2014-108]

Reference code: F01-SF17--S002--01

Date: 1991-2012 (date of creation)

Publication status:

published

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**File: F01-SF17--S002--01 - “Bridging” Newsletters [3 of 3]**

Title: “Bridging” Newsletters [3 of 3]

Reference code: F01-SF17--S002--01

Date: 1991-2012 (date of creation)

Publication status:

published

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**File: F01-SF17--S002--02 - “Bridging” Newsletters**

Title: “Bridging” Newsletters

Reference code: F01-SF17--S002--02

Date: 2013-2016 (date of creation)

Publication status:

published

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**File: F01-SF17--S002--03 - Artwork for “Bridging” Newsletter**

Title: Artwork for “Bridging” Newsletter

Reference code: F01-SF17--S002--03

Publication status:

published

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**Series: F01-SF17--S003 - Finance**

Title: Finance

Reference code: F01-SF17--S003

Date: 2009-2017 (date of creation)

Scope and content: This series consists of three folders, arranged in chronological order, containing financial information for the Associates Program. Records include notes from animating team meetings regarding the development of criteria for accessing assistance from the congregational grant, application forms and grant criteria, and income and expense reports. This series also contains correspondence regarding Associates Program expenditures and plans for the Associate leadership team in 2017.

Physical description: 1 cm of textual records

Restrictions on access: Records are restricted to public access.

Publication status:

published

Access points:

- Textual record (documentary form)
- 

### **File: F01-SF17--S003--01 - Grants and expense claims**

Title: Grants and expense claims

Reference code: F01-SF17--S003--01

Date: 2009 (date of creation)

Publication status:

published

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### **File: F01-SF17--S003--02 - Grant monies and treasurer reports**

Title: Grant monies and treasurer reports

Reference code: F01-SF17--S003--02

Date: 2010-2011 (date of creation)

Publication status:

published

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### **File: F01-SF17--S003--03 - Funding [2020-4]**

Title: Funding [2020-4]

Reference code: F01-SF17--S003--03

Publication status:

published

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### **Series: F01-SF17--S004 - Communications**

Title: Communications

Reference code: F01-SF17--S004

Date: 1992-2019 (date of creation)

Scope and content: This series includes correspondence about the Associates Program, including between Sr. Doreen Kraemer, Director of the Associates Program and Associates, and between Sr. Mary Diesbourg, General Superior and Associates, about the current state of their activities. The series also includes information about the vision for the Associates and the program. There are also meeting notes and reports, as well as drafts and final copies of speeches given about the charism and the Associates. This series also includes information about the Associates/Companion Prayer Project. Also found in this series are histories of the Canadian Associate Networking committee and the congregational Associate Program, event invitations, and a brochure for the Associates Program. There are newspaper clippings concerning the benefits of palliative care and efforts to halt the abuse of women. Finally, there are talking points for a video about spirituality in the modern world, and a speech linking charism and alcoholism recovery by Francis Ann Gilchrist.

Physical description: 3 cm of textual records

Publication status:

published

Access points:

- Textual record (documentary form)
- 

### **File: F01-SF17--S004--01 - Vision for Associates**

Title: Vision for Associates

Reference code: F01-SF17--S004--01

Publication status:

published

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### **File: F01-SF17--S004--02 - Reports to Council**

Title: Reports to Council

Reference code: F01-SF17--S004--02

Date: 1992 (date of creation)

Publication status:

published

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**File: F01-SF17--S004--03 - Talks to Community re: Associates**

Title: Talks to Community re: Associates

Reference code: F01-SF17--S004--03

Date: 1992 (date of creation)

Publication status:

published

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**File: F01-SF17--S004--04 - Correspondence**

Title: Correspondence

Reference code: F01-SF17--S004--04

Date: 1994-2007 (date of creation)

Publication status:

published

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**File: F01-SF17--S004--05 - Charism video**

Title: Charism video

Reference code: F01-SF17--S004--05

Publication status:

published

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**File: F01-SF17--S004--06 - Charism and alcohol recovery**

Title: Charism and alcohol recovery

Reference code: F01-SF17--S004--06

Publication status:

published

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**File: F01-SF17--S004--07 - Correspondence and Events**

Title: Correspondence and Events

Reference code: F01-SF17--S004--07

Date: 1994-2008 (date of creation)

Publication status:

published

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**File: F01-SF17--S004--08 - Correspondence [2020-4]**

Title: Correspondence [2020-4]

Reference code: F01-SF17--S004--08

Date: 2017-2018 (date of creation)

Publication status:

published

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**File: F01-SF17--S004--09 - Reports to Chapter**

Title: Reports to Chapter

Reference code: F01-SF17--S004--09

Date: 2002 (date of creation)

Publication status:

published

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**File: F01-SF17--S004--10 - Association Program brochure**

Title: Association Program brochure

Reference code: F01-SF17--S004--10

Date: 2019 (date of creation)

Publication status:

published

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**Series: F01-SF17--S005 - Events**

Title: Events

Reference code: F01-SF17--S005

Date: 1987-2019 (date of creation)

Scope and content: This series contains information about North American and regional Ontario, Canada conferences for the Congregation's Associates. The series is divided into two subseries, covering Associate conferences and Associate commitment ceremonies. Included in this series are pamphlets, itineraries, correspondence, lists of participants, photographs, programs, reflective exercises, interviews, and music books. There is an account of the advent of the North American Associates including prior and future conference sessions, information on the 25th Anniversary meeting in 2014, and information on Charism Connection ceremonies at which a formal commitment is made by an Associate to the community.

Physical description: 9.5 cm of textual records

1 drawing : pen on cardstock ; 2 x 3 cm

Publication status:

published

Access points:

- Multiple media (documentary form)
- 

### **Subseries: F01-SF17--S005--01 - Conferences**

Title: Conferences

Reference code: F01-SF17--S005--01

Date: 1987-2019 (date of creation)

Scope and content: This subseries contains materials pertaining to various Associate conferences that were held and related to the congregation. There are brochures and agendas for conferences in Canada and the United States, as well as a schedule for a retreat at Oxley, Ontario. The subseries also includes minutes of planning meetings in 1989 for the co-membership international meeting and a complete list of the North American Associates for the June conferences in 1991.

Physical description: 2.5 cm of textual records

Publication status:

published

Access points:

- Textual record (documentary form)
- 

### **File: F01-SF17--S005--01--01 - Canada-USA regions and conferences**

Title: Canada-USA regions and conferences

Reference code: F01-SF17--S005--01--01

Date: 1987-2000 (date of creation)

Publication status:

published

---

**File: F01-SF17--S005--01--02 - London Associates conference**

Title: London Associates conference

Reference code: F01-SF17--S005--01--02

Date: 1999 (date of creation)

Publication status:

published

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**File: F01-SF17--S005--01--03 - Retreats [2020-4]**

Title: Retreats [2020-4]

Reference code: F01-SF17--S005--01--03

Date: 2013-2019 (date of creation)

Publication status:

published

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**Subseries: F01-SF17--S005--02 - Charism Connection**

Title: Charism Connection

Reference code: F01-SF17--S005--02

Date: 1991-2017 (date of creation)

Scope and content: The Charism Connection is the ceremony that involves laypeople taking vows to be guided by the charism of the Sisters by which they become Associates. There is a commitment ritual in which the incoming Associates pledge to pray and offer love, commit to continual spiritual growth through personal prayer, and join the congregation's mission of working to achieve unity of neighbour with neighbour and neighbour with God. In return, the Sisters pledge to accept and welcome the Associates, offering them prayers, and encouraging them in spirit. Ceremonial materials such as invitations, agendas, and correspondence regarding commitment are included within this subseries. This subseries also features a questionnaire for potential Associates that determine the readiness for the commitment ceremony and a copy of the mutual agreement for the Associate's relationship between the potential Associates and the Sisters. There is also sheet music of hymns that

were sung during the Charism Connection ceremonies. The commitment ceremonies took place in both Windsor and London, Ontario.

Physical description: 7 cm of textual records

1 drawing : pen on cardstock ; 2 x 3 cm

Publication status:

published

Access points:

- Multiple media (documentary form)
- 

**File: F01-SF17--S005--02--01 - Charism Connection Ceremony retreat prayer**

Title: Charism Connection Ceremony retreat prayer

Reference code: F01-SF17--S005--02--01

Publication status:

published

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**File: F01-SF17--S005--02--02 - Commitment Ceremonies**

Title: Commitment Ceremonies

Reference code: F01-SF17--S005--02--02

Date: 1991-2008 (date of creation)

Publication status:

published

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**File: F01-SF17--S005--02--03 - Charism Connection Ceremony programs and correspondence**

Title: Charism Connection Ceremony programs and correspondence

Reference code: F01-SF17--S005--02--03

Date: 1991-2011 (date of creation)

Publication status:

published

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**File: F01-SF17--S005--02--04 - Charism Connection Ceremony correspondence and programs**

Title: Charism Connection Ceremony correspondence and programs

Reference code: F01-SF17--S005--02--04

Date: 2011 (date of creation)

Publication status:

published

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**File: F01-SF17--S005--02--05 - Charism Connection Ceremony**

Title: Charism Connection Ceremony

Reference code: F01-SF17--S005--02--05

Date: 2011-2012 (date of creation)

Publication status:

published

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**File: F01-SF17--S005--02--06 - Charism Connection Ceremony circle of support**

Title: Charism Connection Ceremony circle of support

Reference code: F01-SF17--S005--02--06

Date: 2012 (date of creation)

Publication status:

published

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**File: F01-SF17--S005--02--07 - Charism Connection Ceremony [2013-65]**

Title: Charism Connection Ceremony [2013-65]

Reference code: F01-SF17--S005--02--07

Date: 2013 (date of creation)

Publication status:

published

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**File: F01-SF17--S005--02--08 - Charism Connection Ceremony**

Title: Charism Connection Ceremony

Reference code: F01-SF17--S005--02--08

Date: 2013 (date of creation)

Publication status:

published

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**File: F01-SF17--S005--02--09 - Charism Connection Ceremony Windsor, London**

Title: Charism Connection Ceremony Windsor, London

Reference code: F01-SF17--S005--02--09

Date: 2014 (date of creation)

Publication status:

published

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**File: F01-SF17--S005--02--10 - Charism Connection Ceremony**

Title: Charism Connection Ceremony

Reference code: F01-SF17--S005--02--10

Date: 2014 (date of creation)

Publication status:

published

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**File: F01-SF17--S005--02--11 - Charism Connection Ceremony**

Title: Charism Connection Ceremony

Reference code: F01-SF17--S005--02--11

Date: Feb. 28, 2015 (date of creation)

Publication status:

published

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**File: F01-SF17--S005--02--12 - Charism Connection Ceremony**

Title: Charism Connection Ceremony

Reference code: F01-SF17--S005--02--12

Date: 2015 (date of creation)

Publication status:

published

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**File: F01-SF17--S005--02--13 - Charism Connection Ceremony Sarnia, Windsor**

Title: Charism Connection Ceremony Sarnia, Windsor

Reference code: F01-SF17--S005--02--13

Date: 2016 (date of creation)

Publication status:

published

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**File: F01-SF17--S005--02--14 - Charism Connection Ceremony Sarnia, Kingsville, London**

Title: Charism Connection Ceremony Sarnia, Kingsville, London

Reference code: F01-SF17--S005--02--14

Date: 2016-2017 (date of creation)

Publication status:

published

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**File: F01-SF17--S005--02--15 - Charism Connection Ceremony reflections**

Title: Charism Connection Ceremony reflections

Reference code: F01-SF17--S005--02--15

Date: 1995-2003 (date of creation)

Publication status:

published

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**Series: F01-SF17--S006 - History**

Title: History

Reference code: F01-SF17--S006

Date: 1999-2017 (date of creation)

Scope and content: This series documents the history of the Associates program and the histories of two congregational houses in London. Textual records created between 2009 to 2017 outline the history of the Associates program, which was approved on July 9, 1987, and launched in London on April 4, 1989. Textual records created in 1999 to 2006 outline the history of the Congregation and Associate presence, training, and retreats at 1294 Baseline Road and 501 Windermere Road in London, Ontario. Included in the series are history timelines, as well as booklets from the Associates' 20th anniversary, which was held on April 4th, 2009. Also included in this series are correspondence, meeting minutes, and regional updates regarding activities, events, and new Associate members.

Physical description: 3 cm of textual records

Publication status:

published

Access points:

- Textual record (documentary form)
- 

**File: F01-SF17--S006--01 - Our Associates' Twentieth Anniversary: Our History Line 1989-2009 [2009-8] [2017-15]**

Title: Our Associates' Twentieth Anniversary: Our History Line 1989-2009 [2009-8] [2017-15]

Reference code: F01-SF17--S006--01

Publication status:

published

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**File: F01-SF17--S006--02 - History Line 1987-2017 [2017-26]**

Title: History Line 1987-2017 [2017-26]

Reference code: F01-SF17--S006--02

Publication status:

published

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**File: F01-SF17--S006--03 - Our Story 1987-2010**

Title: Our Story 1987-2010

Reference code: F01-SF17--S006--03

Publication status:

published

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**File: F01-SF17--S006--04 - Associates history timelines and house histories**

Title: Associates history timelines and house histories

Reference code: F01-SF17--S006--04

Publication status:

published

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**Series: F01-SF17--S007 - Administration**

Title: Administration

Reference code: F01-SF17--S007

Date: 1982-2017 (date of creation)

Scope and content: This series consists of booklets, minutes, correspondence, and forms that relate to managing the Associates program. There are three booklets in this series. The first booklet includes the roles and responsibilities of Sisters and the congregation in implementing the Associates program. The second booklet includes information on the process of becoming an Associate, and the roles and responsibilities. Lastly, the third booklet highlights the importance of mutuality and collaboration between Sisters and Associates in relation to the mission of charism. There are also correspondence and procedures from Sister Virginia Varley to the Sisters with regards to establishing the Associates program in 1986. Additionally, there are meeting minutes of coordinators of the Associates program, as well as, suggested guidelines for co-membership. The series also includes guidelines on Associate demise (related to leaving the program), charism renewal forms, Charism Connection ceremony mutual agreements, and various correspondence related to the corporate stance of Associates, including letters sent to Parliament officials.

Physical description: 10 cm of textual records

Publication status:

published

Access points:

- Textual record (documentary form)
- 

**File: F01-SF17--S007--01 - Handbook of The Associates of The Sisters of St. Joseph of London, Ontario [2014-108]**

Title: Handbook of The Associates of The Sisters of St. Joseph of London, Ontario [2014-108]

Reference code: F01-SF17--S007--01

Publication status:

published

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**File: F01-SF17--S007--02 - Associate handbook**

Title: Associate handbook

Reference code: F01-SF17--S007--02

Date: 2011-2012 (date of creation)

Publication status:

published

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**File: F01-SF17--S007--03 - Associates and Sisters – a Partnership in the Mission of Unifying Love [booklets]**

Title: Associates and Sisters – a Partnership in the Mission of Unifying Love [booklets]

Reference code: F01-SF17--S007--03

Publication status:

published

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**File: F01-SF17--S007--04 - CSJ Co-Members**

Title: CSJ Co-Members

Reference code: F01-SF17--S007--04

Publication status:

published

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**File: F01-SF17--S007--05 - Associates Demise**

Title: Associates Demise

Reference code: F01-SF17--S007--05

Date: 2011 (date of creation)

Publication status:

published

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**File: F01-SF17--S007--06 - Corporate stance of Associates with Congregation**

Title: Corporate stance of Associates with Congregation

Reference code: F01-SF17--S007--06

Publication status:

published

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**File: F01-SF17--S007--07 - Position responsibilities**

Title: Position responsibilities

Reference code: F01-SF17--S007--07

Date: 2011 (date of creation)

Publication status:

published

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**File: F01-SF17--S007--08 - Charism connection renewal forms**

Title: Charism connection renewal forms

Reference code: F01-SF17--S007--08

Publication status:

published

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**File: F01-SF17--S007--09 - Charism connection ceremony signed forms**

Title: Charism connection ceremony signed forms

Reference code: F01-SF17--S007--09

Date: 1991-2014 (date of creation)

Publication status:

published

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**File: F01-SF17--S007--10 - Associates Structure [2020-4]**

Title: Associates Structure [2020-4]

Reference code: F01-SF17--S007--10

Publication status:

published

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### **Series: F01-SF17--S008 - Peru Program**

Title: Peru Program

Reference code: F01-SF17--S008

Date: 1987-2010 (date of creation)

Scope and content: This series consists of mostly booklets, correspondence, and two photographs related to the Associates program in Peru. Canadian Associates worked in collaboration with the Associates in Peru to live out the charism through charity work, seeking solutions to environmental, economic, political, social, and spiritual challenges. Specifically, the series includes a document called CSJ Associates in Peru – Towards a Future Together. This document provides an overview of the proposed program in Peru, including information on how the program will be implemented. The program took place in two areas in Peru, called Zana and Chincha Alta. The Sisters from London were assigned to Zana, while Sisters from Pembroke were assigned to Chincha Alta. There is also correspondence between Sr. Janet Zadorsky and Sr. Doreen Kraemer with regards to the expenses Associated with the meeting between Chincha Alta and Zana Associates. The series also includes crafts, program booklets including prayers, and other letters. Finally, the series includes a manual and statutes from 2009.

Physical description: 6 cm of textual records  
2 photographs : col.

Language of the material:

English

Spanish

Publication status:

published

Access points:

- Multiple media (documentary form)
- 

### **File: F01-SF17--S008--01 - Peruvian Associates**

Title: Peruvian Associates

Reference code: F01-SF17--S008--01

Date: 1993-2010 (date of creation)

Publication status:



published

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**File: F01-SF17--S008--02 - Estatutos**

Title: Estatutos

Reference code: F01-SF17--S008--02

Date: 2009 (date of creation)

Publication status:

published

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**File: F01-SF17--S008--03 - Manual De Los Asociadas De Las Hermanas De San José De London, Ontario, Canadá**

Title: Manual De Los Asociadas De Las Hermanas De San José De London, Ontario, Canadá

Reference code: F01-SF17--S008--03

Publication status:

published

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**File: F01-SF17--S008--04 - Un Sí A La Vida**

Title: Un Sí A La Vida

Reference code: F01-SF17--S008--04

Date: 1987 (date of creation)

Publication status:

published

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**File: F01-SF17--S008--05 - I Encuentro De Co-Hermanas CSJ Peru Felicita**

Title: I Encuentro De Co-Hermanas CSJ Peru Felicita

Reference code: F01-SF17--S008--05

Date: 2010 (date of creation)

Publication status:

published

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**File: F01-SF17--S008--06 - Crafts**

Title: Crafts

Reference code: F01-SF17--S008--06

Publication status:

published

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**File: F01-SF17--S008--07 - Heart Links Un Milagro De Amor**

Title: Heart Links Un Milagro De Amor

Reference code: F01-SF17--S008--07

Date: 1998 (date of creation)

Publication status:

published

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**File: F01-SF17--S008--08 - Hilos y Espacios**

Title: Hilos y Espacios

Reference code: F01-SF17--S008--08

Date: 2009 (date of creation)

Publication status:

published

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**File: F01-SF17--S008--09 - Hilos y Espacios Booklet**

Title: Hilos y Espacios Booklet

Reference code: F01-SF17--S008--09

Date: 2009 (date of creation)

Publication status:

published

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**Series: F01-SF17--S009 - Meetings**

Title: Meetings

Reference code: F01-SF17--S009

Date: 1995-2019 (date of creation)

Scope and content: This series consists of agendas, minutes, programmes, reports and correspondence of the Associates Program, including meetings of the Core Team, the Animator Team, annual business meetings, and the Liaison Group. Other materials include financial and grant reports, policy reviews, conference flyers and photographs, and materials related to ceremonies and rituals.

Physical description: 31 cm of textual records

3 photographs: col; 10.5 x 15.5 cm

Publication status:

published

Access points:

- Multiple media (documentary form)
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### **Subseries: F01-SF17--S009--01 - Business**

Title: Business

Reference code: F01-SF17--S009--01

Date: 2001-2019 (date of creation)

Scope and content: This subseries contains materials regarding annual meetings of members of the Associates Program. It includes correspondence, financial records about grants and expenses, and meeting minutes and reports submitted for annual business meetings from 2001-2012. The correspondence is to the Associates Office from Associate members. Opening rituals such as giving thanks, remembrance of ill and deceased members, welcoming new members, as well as Associated prayers from annual business meetings from 2004-2011 are included. Photographs from the Associates General Gathering are also included. In addition, there are materials regarding the Spiritual Ministries Network, ceremonies, retreats, and leadership. There is also a summary of the Associates Leadership Conference from 2019.

Physical description: 10 cm of textual records

3 photographs: col; 10.5 x 15.5 cm

Publication status:

published

Access points:

- Multiple media (documentary form)
- 

### **File: F01-SF17--S009--01--01 - Business meeting minutes and correspondence**

Title: Business meeting minutes and correspondence

Reference code: F01-SF17--S009--01--01

Date: 2001-2012 (date of creation)

Publication status:

published

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**File: F01-SF17--S009--01--02 - Annual Business Meeting**

Title: Annual Business Meeting

Reference code: F01-SF17--S009--01--02

Date: 2011 (date of creation)

Publication status:

published

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**File: F01-SF17--S009--01--03 - Associate Business Meetings opening rituals**

Title: Associate Business Meetings opening rituals

Reference code: F01-SF17--S009--01--03

Date: 2004-2011 (date of creation)

Publication status:

published

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**File: F01-SF17--S009--01--04 - Associates General Gathering**

Title: Associates General Gathering

Reference code: F01-SF17--S009--01--04

Date: 2014 (date of creation)

Publication status:

published

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**File: F01-SF17--S009--01--05 - Annual Meeting [2020-4]**

Title: Annual Meeting [2020-4]

Reference code: F01-SF17--S009--01--05

Date: 2015-2019 (date of creation)

Publication status:

published

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**Subseries: F01-SF17--S009--02 - Core Team**Title: Core TeamReference code: F01-SF17--S009--02Date: 2000-2019 (date of creation)

Scope and content: This subseries contains materials relating to the Core Team, which is made up of Associates who meet quarterly to address the activities of the Associates Program and its groups. Members are elected by their fellow Associates in their region for a three-year term. The subseries mainly contains agendas, programmes, meeting minutes, rotation terms of Core Team members, reports from the Animating Team and Bridging program, and correspondence to and from the Associates office, and Sisters Doreen Kraemer and Kathleen Lichti. There are lists of committed members by region in Southern Ontario, policy reviews, Associate feedback, financial materials and request forms for funding, administrative materials, and ephemera such as conference flyers and clippings.

Physical description: 11 cm of textual recordsPublication status:

published

Access points:

- Textual record (documentary form)
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**File: F01-SF17--S009--02--01 - Core Team Meeting minutes and correspondence**Title: Core Team Meeting minutes and correspondenceReference code: F01-SF17--S009--02--01Date: 2005-2009 (date of creation)Publication status:

published

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**File: F01-SF17--S009--02--02 - Core Team Meeting minutes and correspondence**Title: Core Team Meeting minutes and correspondenceReference code: F01-SF17--S009--02--02Date: 2001-2005 (date of creation)

Publication status:

published

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**File: F01-SF17--S009--02--03 - Core Team Meeting minutes and correspondence**Title: Core Team Meeting minutes and correspondenceReference code: F01-SF17--S009--02--03Date: 2000-2009 (date of creation)Publication status:

published

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**File: F01-SF17--S009--02--04 - Core Team minutes and correspondence**Title: Core Team minutes and correspondenceReference code: F01-SF17--S009--02--04Date: 2015-2016 (date of creation)Publication status:

published

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**File: F01-SF17--S009--02--05 - Core Team Meeting minutes, reports and correspondence**Title: Core Team Meeting minutes, reports and correspondenceReference code: F01-SF17--S009--02--05Date: 2011-2012 (date of creation)Publication status:

published

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**File: F01-SF17--S009--02--06 - Core Team minutes and reports [2020-4]**Title: Core Team minutes and reports [2020-4]Reference code: F01-SF17--S009--02--06Date: 2016-2019 (date of creation)Publication status:

published

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**File: F01-SF17--S009--02--07 - Core Team minutes and reports [2020-4]**

Title: Core Team minutes and reports [2020-4]

Reference code: F01-SF17--S009--02--07

Date: 2017-2019 (date of creation)

Publication status:

published

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**Subseries: F01-SF17--S009--03 - Animator**

Title: Animator

Reference code: F01-SF17--S009--03

Date: 2002-2015 (date of creation)

Scope and content: This subseries contains textual records regarding the Animator or Animating Team. This team is made up of Associates who support the Core Team and aid in the training, communication, and growth of the Associate Program as well as support the vision of the Congregation's charism, spirituality, and mission. Included in this subseries are agendas, meeting minutes, meeting summary notes, event programs, and correspondence from 2002 to 2015.

Physical description: 9 cm of textual records

Publication status:

published

Access points:

- Textual record (documentary form)
- 

**File: F01-SF17--S009--03--01 - Animator meeting and correspondence**

Title: Animator meeting and correspondence

Reference code: F01-SF17--S009--03--01

Date: 2002-2007 (date of creation)

Publication status:

published

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**File: F01-SF17--S009--03--02 - Animator and Associate Team meetings and correspondence**

Title: Animator and Associate Team meetings and correspondence

Reference code: F01-SF17--S009--03--02

Date: 2007-2010 (date of creation)

Publication status:

published

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**File: F01-SF17--S009--03--03 - Animator Team meetings [1/2]**

Title: Animator Team meetings [1/2]

Reference code: F01-SF17--S009--03--03

Date: 2010-2011 (date of creation)

Publication status:

published

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**File: F01-SF17--S009--03--03 - Animator Team meetings [2/2]**

Title: Animator Team meetings [2/2]

Reference code: F01-SF17--S009--03--03

Date: 2010-2011 (date of creation)

Publication status:

published

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**File: F01-SF17--S009--03--04 - Animating Team minutes and correspondence**

Title: Animating Team minutes and correspondence

Reference code: F01-SF17--S009--03--04

Date: 2015-2016 (date of creation)

Publication status:

published

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**File: F01-SF17--S009--03--05 - Animators correspondence**

Title: Animators correspondence

Reference code: F01-SF17--S009--03--05

Date: 2015 (date of creation)

Publication status:

published

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**Subseries: F01-SF17--S009--04 - Liaison Group**

Title: Liaison Group

Reference code: F01-SF17--S009--04

Date: 1995-1996 (date of creation)

Scope and content: This subseries contains materials relating to the Liaison Group, which is made up of Associates whose goal is to assist the communicative and collaborative growth of the program and spiritual development. Materials include agendas, meeting minutes and the vision statement of the program.

Physical description: 1 cm of textual records

Publication status:

published

Access points:

- Textual record (documentary form)
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**File: F01-SF17--S009--04--01 - Meeting**

Title: Meeting

Reference code: F01-SF17--S009--04--01

Date: 1995-1996 (date of creation)

Publication status:

published

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**Series: F01-SF17--S010 - Federation**

Title: Federation

Reference code: F01-SF17--S010

Date: 1991-2017 (date of creation)

Scope and content: This series consists of correspondence and reports relating to the Federation of the Sisters of St. Joseph of Canada, an umbrella organization for the Sisters of St. Joseph congregations in Canada. The Federation's mission is to support each congregation in living out the charism of active and inclusive love and collaborating globally with other congregations of the Sisters of St. Joseph. The Federation has an Associates/Companions committee that supports and provides a communications network for Associate directors in the three Canadian congregations.

This series contains surveys, survey notes, reports, correspondence, pamphlets and promotional materials, and news clippings. The correspondence includes significant contributions from Sr. Janet Zadorsky who administered the Associates Program after Sr. Doreen Kraemer, and along with reports, focus on meetings and committee members of the Federation. Also included are pamphlets and promotional materials pertaining to events the Federation sponsored. There is a Sudbury region report details the activities of a Federation conference held in Sudbury, Ontario, in May 2017. Finally, there is a survey and summary of the results. The survey was from the Federation to Associate group leaders aiming to collect information on Associate directors to better plan Federation programs and facilitate connection between directors.

Physical description: 8 cm of textual records

Publication status:

published

Access points:

- Textual record (documentary form)
- 

### **File: F01-SF17--S010--01 - Federation Surveys**

Title: Federation Surveys

Reference code: F01-SF17--S010--01

Publication status:

published

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### **File: F01-SF17--S010--02 - London Associates Reports to Federation**

Title: London Associates Reports to Federation

Reference code: F01-SF17--S010--02

Publication status:

published

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### **File: F01-SF17--S010--03 - Federation correspondence and reports [1 /2]**

Title: Federation correspondence and reports [1 /2]

Reference code: F01-SF17--S010--03

Date: 1991-2012 (date of creation)

Publication status:

published

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**File: F01-SF17--S010--03 - Federation correspondence and reports [2/2]**

Title: Federation correspondence and reports [2/2]

Reference code: F01-SF17--S010--03

Date: 1991-2012 (date of creation)

Publication status:

published

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**File: F01-SF17--S010--04 - Federation meetings [2020-4]**

Title: Federation meetings [2020-4]

Reference code: F01-SF17--S010--04

Date: May 2016, May 2017 (date of creation)

Publication status:

published

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**Series: F01-SF17--S011 - Leadership**

Title: Leadership

Reference code: F01-SF17--S011

Date: 2000-2018 (date of creation)

Scope and content: This series primarily comprises correspondence, presentations, conference and retreat outlines, meeting minutes, membership information policies, lists of Associates, prayers, and mentorship information.

Agrégées are lay people who commit themselves to an active role with the spirituality of the charism and mission of the Sisters of St. Joseph. They make a promise to abide by rules and responsibilities of membership in a non-canonical capacity. The Agrégée is a status in between that of vowed members and Associates and they commit to practicing a discerning life that is open and responsive to the movement of the spirit; commit to the spirit of poverty, chastity, and obedience according to their personal situation; participate in congregational meetings; make a financial investment in the community according to their

personal situation; attend regular retreats; and attend to her spiritual life. There are still many unknowns about the program; it is an organic, evolving model. This series contains information on the Agrégées program, including the constitution for canonical and non-canonical members comparing the two roles, a history of how the Agrégées program came about, and an interview with two Sisters from 2011 regarding the program.

Other materials in this series include information about mentorship Animators. The Animators are senior Associates who have been committed Associates for at least three years. Included in this series are administrative materials detailing the roles and responsibilities of Animators, and how to select and endorse Animator and Associate Animator candidates. Also included are lists of nominees for these positions, and the final lists of the chosen Animator and Associate Animators.

This series also includes both Congregational leadership and Associate leadership correspondence and minutes of Leadership Team conference calls.

Mentors assist the London Site Associate community by supporting Animators and Core Team Members as they fulfill their leadership responsibilities. Also included in this series are the Mentor Evolution Circle meeting minutes and information about the roles and responsibilities of Mentors.

Physical description: 7 cm of textual records

Note [sourcesDescription]: Sisters of St. Joseph U.S. Federation, 'In the news: What is an agrégée?' <https://cssjfed.org/archive/420-what-is-an-agreee>, accessed 5/3/2020.

Restrictions on access: This series is restricted to the public.

Publication status:

published

Access points:

- Textual record (documentary form)
- 

### **File: F01-SF17--S011--01 - Dialogue correspondence**

Title: Dialogue correspondence

Reference code: F01-SF17--S011--01

Date: 2011 (date of creation)

Publication status:

published

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### **File: F01-SF17--S011--02 - Agrégée Membership**

Title: Agrégée Membership

Reference code: F01-SF17--S011--02

Date: 2006-2011 (date of creation)

Publication status:

published

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**File: F01-SF17--S011--03 - Associate leadership correspondence**

Title: Associate leadership correspondence

Reference code: F01-SF17--S011--03

Date: 2016-2017 (date of creation)

Publication status:

published

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**File: F01-SF17--S011--04 - Leadership process correspondence**

Title: Leadership process correspondence

Reference code: F01-SF17--S011--04

Date: 2014-2015 (date of creation)

Publication status:

published

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**File: F01-SF17--S011--05 - Animator Team endorsement**

Title: Animator Team endorsement

Reference code: F01-SF17--S011--05

Date: 2000-2010 (date of creation)

Publication status:

published

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**File: F01-SF17--S011--06 - Animator endorsement**

Title: Animator endorsement

Reference code: F01-SF17--S011--06

Date: 2011 (date of creation)

Publication status:

published

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**File: F01-SF17--S011--07 - Animators ballots and correspondence**

Title: Animators ballots and correspondence

Reference code: F01-SF17--S011--07

Date: 2011 (date of creation)

Publication status:

published

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**File: F01-SF17--S011--08 - Dialogue [2020-4]**

Title: Dialogue [2020-4]

Reference code: F01-SF17--S011--08

Date: May 22, 2017-June 6, 2017 (date of creation)

Publication status:

published

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**File: F01-SF17--S011--09 - Mentors [2020-4]**

Title: Mentors [2020-4]

Reference code: F01-SF17--S011--09

Publication status:

published

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**File: F01-SF17--S011--10 - Animator criteria and selection [2020-4]**

Title: Animator criteria and selection [2020-4]

Reference code: F01-SF17--S011--10

Date: 2015-2018 (date of creation)

Publication status:

published

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**Series: F01-SF17--S012 - Candidate Process**

Title: Candidate Process

Reference code: F01-SF17--S012

Date: 2012-2016 (date of creation)

Scope and content: This series consists of correspondence, prayers, a presentation on “CSJ Spirituality for Seekers”, lists of Associates, retreat agendas, gathering and prayer agendas, programs, and agendas for virtual gatherings via Skype (VOIP) calls, and a training manual. There are records outlining the requirements for formation of potential members to the Associate program, and correspondence regarding potential members.

Physical description: 8 cm of textual records

Publication status:

published

Access points:

- Textual record (documentary form)
- 

### **File: F01-SF17--S012--01 - Potential Associates recruitment**

Title: Potential Associates recruitment

Reference code: F01-SF17--S012--01

Date: 2015 (date of creation)

Publication status:

published

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### **File: F01-SF17--S012--02 - Potential Associates recruitment**

Title: Potential Associates recruitment

Reference code: F01-SF17--S012--02

Date: 2016 (date of creation)

Publication status:

published

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### **File: F01-SF17--S012--03 - Correspondence re. new groups**

Title: Correspondence re. new groups

Reference code: F01-SF17--S012--03

Date: Sept. 2012, June 2013 (date of creation)

Publication status:

published

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**File: F01-SF17--S012--04 - Recruitment correspondence with Calgary candidate**

Title: Recruitment correspondence with Calgary candidate

Reference code: F01-SF17--S012--04

Date: 2012-2013 (date of creation)

Publication status:

published

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**File: F01-SF17--S012--05 - Potential candidates Sarnia**

Title: Potential candidates Sarnia

Reference code: F01-SF17--S012--05

Date: 2014 (date of creation)

Publication status:

published

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**File: F01-SF17--S012--06 - Recruitment [2020-4]**

Title: Recruitment [2020-4]

Reference code: F01-SF17--S012--06

Publication status:

published

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**File: F01-SF17--S012--07 - Pre-Associate gatherings [2020-4]**

Title: Pre-Associate gatherings [2020-4]

Reference code: F01-SF17--S012--07

Publication status:

published

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**File: F01-SF17--S012--08 - Training manual [2020-4]**



Title: Training manual [2020-4]

Reference code: F01-SF17--S012--08

Publication status:

published

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**File: F01-SF17--S012--09 - Adult Spiritual Life program [2020-4]**

Title: Adult Spiritual Life program [2020-4]

Reference code: F01-SF17--S012--09

Publication status:

published

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